

City of Bronte, Texas
Regular City Council Meeting Minutes
Thursday August 17th, 2017 6:30 P.M.

The City Council of the City of Bronte, Texas met in regular session in City Council Chambers, City Hall, 114 S. Washington Street, Bronte, Texas at 6:30 p.m.

6:31 P.M. City Council Convened
City Council Chambers, 114 S. Washington, Street, Bronte, Texas

Present: Mayor Gerald Sandusky City Secretary Crystal L. Blevins
 Council Member David Bedford Utilities Director Ricky Royall
 Council Member Paul Gohman
 Council Member Santiago Rodriguez
 Council Member Stormy Vaughn

Absent: Council Member Wade Stautzenberger

1. Proclamations and Presentations

1.1. Pledges of Allegiance were given by those in Council Chambers.

1.2. Prayer by Council Member Paul Gohman.

2. **Citizen Comments** - Any citizen wishing to appear before a regular meeting of the City Council may do so by signing up to speak at the City Council meeting itself, with regard to any item posted on the City Council agenda. Council may take comments from citizens on this matter.

No citizen present for citizen comments.

3. Minutes

3.1. July 11th, 2017 City Council Meeting

Council Member Paul Gohman requested correction to be made to agenda item 4.1 from Mayor Pro Tem Wade Stautzenberger to Council Member Wade Stautzenberger.

Motion by Council Member Paul Gohman to approve of the July 11th, 2017 City Council Meeting Minutes along with correction, seconded by Council Member Stormy Vaughn.

Vote: 4 – 0 Motion carried

3.2. July 20th, 2017 Special City Council Meeting

Motion by Council Member Santiago Rodriguez to approve of the July 20th, 2017 City Council Meeting Minutes, seconded by Council Member Paul Gohman.

Vote: 4 – 0 Motion carried

4. Regular Agenda

4.1. Discuss/Act – Finances:

- o Monthly Report

Motion by Mayor Pro Tem David Bedford to approve of the monthly report, seconded by Council Member Santiago Rodriguez.

Vote: 4 – 0 Motion carried

- o Bills to Pay

Motion by Mayor Pro Tem David Bedford to approve of the bills to pay, seconded by Council Member Paul Gohman.

Vote: 4 – 0 Motion carried

- o Revenues and Expenditures

Motion by Council Member Stormy Vaughn to approve of the revenue and expenditures report, seconded by Mayor Pro Tem David Bedford.

Vote: 4 – 0 Motion carried

4.2. Discuss – Animal Services: Animal Report

- 13 Cats
- 5 Raccoons
- 3 Possums
- 2 Dog

Crystal L. Blevins presented the Animal Services Report.

Discussion only, no action was taken.

4.3. Discuss – Public Safety: Sheriff's Department Report

- 12 – Service calls, includes calls from City of Bronte, Sheriff's Department and calls to individual officers.
- 8 – Verbal ordinance warnings issued
- 0 – Written ordinance warnings issued

0 – Ordinance citation issued

Crystal L. Blevins presented the Sheriff's Department Report.

Discussion only, no action was taken.

4.4. Discuss – Public Safety: Fire Department Report

Fire Chief Bill Torres presented the Fire Department Report.

4 – Runs

4.5. Discuss/Act – Public Safety: Consider and take action to approve or reject City funds to be used to help support the Bronte Volunteer Fire Department.

Coke County will no longer submit \$6,000 funds to the City of Bronte; they will send funds directly to the Bronte Volunteer Fire Department. The City of Bronte's Proposed FY 2017-18 Budget has an expense of \$6,000 if council agrees to continue provide support for the Fire Department.

Motion by Council Member Santiago Rodriguez to approve of the City of Bronte to continue to budget and provide \$6,000 in addition to provide workman's comp, auto insurance, property insurance, utilities, etc. for the Bronte Volunteer Fire Department, seconded by Mayor Pro Tem David Bedford.

Vote: 3 – 0 Motion carried; Council Member Stormy Vaughn abstained

Motion by Council Member Santiago Rodriguez that all bank accounts that is monitored by the City of Bronte on behalf of the Bronte Volunteer Fire Department to be handled by the Bronte Volunteer Fire Department, seconded by Council Member Paul Gohman.

Vote: 3 – 0 Motion carried; Council Member Stormy Vaughn abstained

4.6. Discuss/Act – Public Safety: Consider and take action to revise language in the Special Warranty Deed from City of Bronte to the Bronte Volunteer Fire Department; discuss alternative language to include "fire station", "fire-fighting" or "fire-department".

Council Member Stormy Vaughn requests a revised Special Warranty Deed with the Bronte Volunteer Fire Department be made referencing to paragraph four of the Special Warranty Deed approved by City Council on March 13th, 2017:

IT IS EXPRESSLY UNDERSTOOD AND AGREED that this conveyance shall be effective for only so long as Grantee uses the Property in a manner

that primarily promotes a public purpose of the City of Bronte, Texas. If, at any time, Grantee ceases to use the Property in a manner that primarily promotes a public purpose of the City of Bronte or if Grantee intends or attempts to convey the Property to a person or entity that will use the Property in a manner that will not or does not primarily promote a public purpose of the City of Bronte, all rights, title and interest conveyed by this instrument shall automatically revert to and vest in Grantor, or Grantor's successors or assigns, without the necessity of any further act on the part of or on behalf of the Grantor, it being the intent of Grantor to convey a determinable estate to Grantee."

Council Member Stormy Vaughn requests wording to include "fire protection services in and around the City of Bronte".

City Attorney Eileen Hayman provided a memo stating a correction deed with the revised wording can be included with the original deed and filed with the Coke County Clerk's Office.

Motion by Council Member Santiago Rodriguez to approve on amending the Special Warranty Deed from the City of Bronte to the Bronte Volunteer Fire Department to change language to include "fire protection services in and around the City of Bronte", seconded by Mayor Pro Tem David Bedford.

Vote: 3 – 0 Motion carried; Council Member Stormy Vaughn abstained

4.7. Discuss/Act - Code Enforcement: Building Permits

- Robert & Sherry Bailey – 413 S. Franklin; enclose existing awning, add carport and outdoor kitchen

Motion by Mayor Pro Tem David Bedford to approve of the building permit for the enclosure of an existing awning and add a carport and outdoor kitchen for Robert & Sherry Bailey at 413 S. Franklin, Bronte, TX, seconded by Council Member Stormy Vaughn.

Vote: 4 – 0 Motion carried

4.8. Discuss/Act – Code Enforcement: Consider and take action authorizing the demolition of one substandard building located at 211 East Howard Avenue, Bronte; E/2 of Lots 7 & 8, Original Town, Bronte, Texas.

Motion by Council Member Stormy Vaughn to approve and authorize the demolition of one substandard building located at 211 East Howard Avenue, Bronte; E/2 of Lots 7 & 8, Original Town, Bronte, Texas, seconded by Mayor Pro Tem David Bedford.

Vote: 4 – 0 Motion carried

- 4.9. **Discuss/Act – Code Enforcement:** Consider and take action amending Public Nuisance Ordinance #14-10; declaring specified conditions as nuisances and unlawful; establishing a policy for the abatement of nuisances; providing for the enforcement of the provisions of this ordinance; providing a penalty clause; providing for severability and repealing clauses; providing for an effective date.

Motion by Council Member Paul Gohman to table amending the Public Nuisance Ordinance #14-10; declaring specified conditions as nuisances and unlawful; establishing a policy for the abatement of nuisances; providing for the enforcement of the provisions of this ordinance; providing a penalty clause; providing for severability and repealing clauses; providing for an effective date, , seconded by Council Member Santiago Rodriguez.

Vote: 4 – 0 Motion carried

- 4.10. **Discuss/Act – Coke County Appraisal District:** Consider and take action approving the Coke County Appraisal District’s 2018 Proposed Budget, Salaries, Allocations and Notice of Budget Hearing.

Motion by Council Member Santiago Rodriguez to approve of the Coke County Appraisal District’s 2018 Proposed Budget, Salaries, Allocations and Notice of Budget Hearing, seconded by Council Member Stormy Vaughn.

Vote: 4 – 0 Motion carried

- 4.11. **Discuss/Act – Community Development:** Consider and take action authorizing the Mayor to execute an agreement with event coordinator Jimmy Stewart allowing the “Oldies But Goodies” car show to be held annually with a term of ten years, in the parking lot at the Bronte Depot.

Motion by Council Member Santiago Rodriguez to approve and authorizing the Mayor to execute an agreement with event coordinator Jimmy Stewart allowing the “Oldies But Goodies” car show to be held annually with a term of ten years, in the parking lot at the Bronte Depot, seconded by Mayor Pro Tem David Bedford.

Vote: 4 – 0 Motion carried

- 4.12. **Discuss/Act – Economic Development:** Consider and take action to deed City of Bronte property located at East half (E/2) of Lots Nine (9) and Ten (10) and all of Lots Eleven (11) and Twelve (12) in Block Thirty-four (34) of the Original Town of Bronte, Coke County, Texas herein by reference R6498 in the amount \$10.00 to the Coke County Cowboy Church.

Council Member Santiago Rodriguez

Motion by Council Member Santiago Rodriguez requests an agreement with the Cowboy Church in reference to property located on East half (E/2) of Lots Nine (9) and Ten (10) and all of Lots Eleven (11) and Twelve (12) in block Thirty-four (34) of the Original Town of Bronte, Coke County, Texas herein by reference R6498, that we change the wording of the deed so that it includes if we deed property to a nonprofit organization regardless of their bylaws, if the local chapter that we deed the land to dissolves the land, property, along with any improvements done to the property would revert back to the City, seconded by Mayor Pro Tem David Bedford.

Vote: 4 – 0 Motion carried

- 4.13. **Discuss/Act – Economic Development:** Consider and take action to deed property located on the East half (E/2) of Lot Ten (10) in Block Fifty-nine (59) of the Original Town of Bronte, Coke County, Texas such description being incorporated herein by reference R6618 in the amount \$10.00 to the Bronte Independent School District.

Motion by Mayor Pro Tem David Bedford to approve of deeding City of Bronte property located on the East half (E/2) of Lot Ten (10) in Block Fifty-nine (59) of the Original Town of Bronte, Coke County, Texas such description being incorporated herein by reference R6618 in the amount \$10.00 to the Bronte Independent School district, seconded by Council Member Santiago Rodriguez.

Vote: 4 – 0 Motion carried

- 4.14. **Discuss/Act – Economic Development:** Consider and take action to deed 0.33-acre tract of land out of Bronte Acres and being a portion of the A.J. Adams Survey #1, Abstract 7, City of Bronte, Coke County, Texas and being the same property described in a Warranty Deed in volume 43 Page 231 of the Deed Records of Coke County, Texas, such description being incorporated herein by reference as R1012 in the amount \$330.00 to David and Donna Scott of Wolfforth, Texas.

Motion by Council Member Stormy Vaughn to approve of deeding 0.33-acre tract of land out of Bronte Acres and being a portion of the A.J. Adams Survey #1, Abstract 7, City of Bronte, Coke County, Texas and being the same property described in a Warranty Deed in volume 43 Page 231 of the Deed Records of Coke County, Texas, such as description being incorporated herein by reference as R1012 in the amount \$330.00 to David and Donna Scott of Wolfforth, Texas, seconded by Council Member Santiago Rodriguez.

Vote: 4 – 0 Motion carried

- 4.15. **Discuss/Act – Economic Development:** Consider and take action authorizing City staff to draft policy to ensure transparency of the Economic Development Corporation meetings; budgets and financing statements.

Council Member Stormy Vaughn requests:

- Transparency to be provided
- The number of board members to be increased on both EDC 4A and 4B
- Agenda and minutes be provided on the City website

Motion by Council Member Stormy Vaughn to approve and authorize City staff to draft policy to ensure transparency of the Economic Development Corporation meetings, budgets and financing statements, seconded by Council Member Santiago Rodriguez.

Vote: 4 – 0 Motion carried

- 4.16. **Discuss/Act – Economic Development:** Consider and take action authorizing City staff to draft policy regarding appointment of terms of the Economic Development Corporation Board of Directors; review Texas Local Government Code 505.052 appointment to the EDC Board of Directors and to appoint additional members to the EDC Board.

Motion by Council Member Stormy Vaughn to approve and authorize City staff to draft policy regarding appointment of terms of the Bronte Economic Development Corporation Board of Directors, review Texas Local Government Code 505.052 appointment to the EDC Board of Directors and to appoint additional members to the EDC board, seconded by Council Member Santiago Rodriguez.

Vote: 4 – 0 Motion carried

- 4.17. **Discuss/Act – Finance:** Consider and take action creating a policy to have additional information in City Council meeting packets; balance sheet; profit and loss; General Ledger; check register; bank reconciliation statement.

Motion by Council Member Stormy Vaughn to table the policy to creating a policy to have additional information in City Council meeting packets; balance sheet; profit and loss; General Ledger; check register; bank reconciliation statements, seconded by Mayor Pro Tem David Bedford.

Vote: 4 – 0 Motion carried

- 4.18. **Discuss/Act – Finance:** Consider and take action authorizing the Mayor to execute an agreement with United Systems Technology, Inc. for Accounts Payable license.

Motion by Council Member Santiago Rodriguez to approve and authorize the Mayor to execute an agreement with United Systems Technology, Inc. for the purchase of an additional Accounts Payable license to be used by the Deputy City Secretary, seconded by Mayor Pro Tem David Bedford.

Vote: 4 – 0 Motion carried

- 4.19. **Discuss – Finance:** Discussion only on the City of Bronte Proposed Fiscal Year 2017-18 Budget and 2017 Proposed Tax Rate of \$0.436351 per \$100 valuation.

Discussion only; no action

- 4.20. **Discuss/Act – Finance:** Consider and take action authorizing the Mayor to execute an agreement with Strategic Business Solutions of San Angelo, Texas to track and implement a bookkeeping system.

Motion by Mayor Pro Tem to approve and authorize the Mayor to execute an agreement with Strategic Business Solutions of San Angelo, Texas to track and implement a bookkeeping system, seconded by Council Member Santiago Rodriguez.

Vote: 4 – 0 Motion carried

- 4.21. **Discuss/Act – Finance:** Discuss and act on Annual Financial Report Year Ending September 30, 2016; amendments to budget; bank reconciliations; accounts receivable, internal control, and new policy made and approved by the City Council overseen by the Mayor.

Motion by Mayor Pro Tem David Bedford to reject discussion of the Annual Financial Report Year ending September 30, 2016; amendments to budget; bank reconciliations; accounts receivable, internal control, and new policy made and approved by the City Council overseen by the Mayor, seconded by Council Member Santiago Rodriguez.

Vote: 4 – 0 Motion carried

- 4.22. **Discuss – Sanitation:** Discussion only on memo provided by City Attorney Eileen M. Hayman in reference to the Contract for Solid Waste Collection and Disposal with Republic Waste Services of Texas.

Discussion only in reference to memo provided by City Attorney Eileen M. Hayman in reference to the contract for Solid Waste Collection and Disposal with Republic Waste Services of Texas; no action was taken.

- 4.23. **Discuss/Act – City Secretary:** Consider and take action authorizing the Thursday October 19th, City Council Meeting be moved to Tuesday October 17th due to the schedule conflict of sporting events.

Motion by Mayor Pro Tem David Bedford to approve and authorize the Thursday October 19th, City Council Meeting to be moved to Tuesday October 17th due to the scheduling conflict of sporting events, seconded by Council Member Stormy Vaughn.

Vote: 4 – 0 Motion carried

- 4.24. **Discuss/Act – City Secretary:** Consider and take action authorizing the City of Bronte to have a Stripes Fleet Card for the General, Fire Department, and Water Fund, for the purchase of fuel/gas at the Stripes Convenient Store.

Motion by Mayor Pro Tem David Bedford to reject the City of Bronte having a Stripes Fleet Card, the City of Bronte will purchase fuel with the existing debit cards on an as needed basis, seconded by Council Member Paul Gohman.

Vote: 4 – 0 Motion carried


- 4.25. **Discuss – City Council:** Discuss Marketing Bronte goals and marketing plans.

Discussion only in reference to meeting Council Member Stormy Vaughn attended with the Marketing Bronte; no action was taken.

- 4.26. **Adjourn:**

Motion by Mayor Pro Tem David Bedford to adjourn at 9:58 pm, seconded by Council Member Stormy Vaughn.

Vote: 4 – 0 Motion carried


Gerald Sandusky, Mayor

ATTEST:


Crystal L. Blevins, City Secretary

