

**City of Bronte, Texas
Regular City Council Meeting Minutes
Thursday January 18th, 2018 6:30 P.M.**

The City Council of the City of Bronte, Texas met in regular session in City Council Chambers, City Hall, 114 S. Washington Street, Bronte, Texas at 6:30 p.m.

6:30 P.M. City Council Convened
City Council Chambers, 114 S. Washington, Street, Bronte, Texas

Present: Gerald Sandusky, Mayor
Paul Gohman, Council Member
Santiago Rodriguez, Council Member
Wade Stautzenberger, Council Member
Stormy Vaughn, Council Member
Crystal L. Blevins, City Secretary
Ricky Royall, Utilities Director

Absent: David Bedford, Mayor Pro Tem
Eileen M. Hayman, City Attorney

1. Proclamations and Presentations

- 1.1. Pledges of Allegiance were given by those in Council Chambers.
- 1.2. Prayer by Council Member Paul Gohman.
- 1.3. Recognition of the Bronte I.S.D. Longhorn Band for competing in the 2017 U.I.L. State Marching Band Competition.

2. Citizen Comments - Any citizen wishing to appear before a regular meeting of the City Council may do so by signing up to speak at the City Council meeting itself, with regard to any item posted on the City Council agenda. Council may take comments from citizens on this matter.

No discussion

3. Minutes

- 3.1. December 14th, 2017 City Council Meeting

Motion by Council Member Stormy Vaughn to approve of the December 14th 2017 City Council Meeting Minutes, seconded by Council Member Paul Gohman.

Vote: 4 – 0 Motion carried

4. Regular Agenda

- 4.1. Discuss/Act – Finances:
 - o Monthly Report

Motion by Council Member Santiago Rodriguez to approve of the monthly report, seconded by Council Member Paul Gohman.

Vote: 4 – 0 Motion carried

o Bills Paid

Motion by Council Member Stormy Vaughn to approve of the bills paid, seconded by Council Member Paul Gohman.

Vote: 4 – 0 Motion carried

o Revenues and Expenditures

Insurance expense is at 13%. All insurance expenses are paid at the beginning of the fiscal year.

Training and travel expenses are paid throughout the fiscal year.

Sewer Repair Maintenance expense was due to lift station repairs.

Economic Development Corporation annual budget is \$30,000. The monthly budget is the annual budget divided per month at an amount \$2,500.

Motion by Council Member Stormy Vaughn to approve of the revenue and expenditures report, seconded by Council Member Paul Gohman.

Vote: 4 – 0 Motion carried

4.2. Discuss – Code Enforcement: Code Enforcement Report

- 7 Calls for ordinance enforcement
- 4 Officer ordinance notifications from City Hall
- 0 Verbal ordinance warning issued
- 0 Written ordinance warnings issued
- 0 Ordinance citations issued

City Secretary Crystal L. Blevins presented the Code Enforcement Report.

Council requests a report from City staff of complaints received.

Discussion only, no action was taken.

4.3. Discuss – Public Safety: Fire Department Report

Martin DeLaGarza was appointed by the Bronte Volunteer Fire Department as Fire Chief and presented the Fire Department Report.

Fire runs

- Dollar General – propane gas tank leak
- Grass fire on Hwy 277

Fire Station Building – Continue to have volunteers assist build the building. Insulation will be done prior to wiring and PVC installation.

Fire Chief - Martin DeLaGarza

Assist. Fire Chief - Natasha Sullivan

President - Ray Barnett

Vice President - Natasha Sullivan

Secretary - Jimmy Stewart

Treasurer - Kolby Lee

Chaplain - Blake Braswell

Bookkeeper - Brenda Barnett

Discussion only, no action was taken.

- 4.4. **Discuss/Act – Public Safety:** Consider and take action accepting the resignation of the Bronte Volunteer Fire Department Fire Chief Bill Torres.

Reviewed resignation letter from Fire Chief Bill Torres. Martin DeLaGarza has been appointed as Fire Chief.

Discussion only, no action was taken.

- 4.5. **Discuss – Animal Services: Animal Report**

- 4 Dog
- 2 Cats
- 1 Raccoons
- 2 Possums

City Secretary Crystal L. Blevins presented the Animal Services Report.

Discussion only, no action was taken.

- 4.6. **Discuss – Animal Services: Livestock Permits**

Travis Black - 823 E Main; donkey, goats

Dennie Ray Braswell - 802 Mesquite/1001 E Oliver; goats, chickens

Thomas Corley - 607 Pecan; sheep

Juan DeLaRosa - 310 N Lombard; horses

Larry Dyess - 810 S State; horses, goats

Billy Eubanks - 630 N Franklin; poultry
Calli Eubanks - 114 S Randall; chickens
Sidney Eubanks - 118 W Kickapoo; cows
David Glenn - 520 Pecan; sheep, goats
Tiffany Harendt - 515 S Franklin; chickens, ducks
Corby Kelso - 707 Westwood; horses, calves, sheep
Carolyn Knight - 601 N Jefferson; poultry
Terry Marrs - 702 Meadow; goats
J.P. & Courtney Martinez - 206 S Franklin; pigs
David McWright - 710 Westwood; pigs
Kenneth Miller - 316 N Washington; cows
Kay Mixon - 215 NW Railroad; chickens
Cathy Oliver - 536 Brunson; sheep
Pete Percifull - 524 SW Railroad; goats, chickens
Bethany Pritchard - 708 Meadow; cows
Bob Ragsdale - 819 SE Railroad; goats
Rocky Rawls - 707 Meadow; goats, sheep, chickens
Jonathan & Amy Reeves - 705 Meadow; goats
Justin Saldana - 502 S Jefferson; pigs
Armandina Sanchez - 734 S Jefferson; horses, pigs, sheep, chickens
Katheryn Shaw - 711 Westwood; horses, donkey, chickens
Dan Stone - 629 NW Railroad; horses
Juan Tapia - 511 NW Railroad; chickens

Motion by Council Member Santiago Rodriguez to provide a six (6) month livestock permit for Juan DeLaRosa, 310 N Lombard to relocate rescue horses; a six (6) month livestock permit for J.P. and Courtney Martinez located at 206 S Franklin, Justin Saldana located at 502 S Jefferson, and Armandina Sanchez located at 734 S. Jefferson to relocate pigs due to not being a show animal; all other livestock permit requests have been approved, seconded by Council Member Stormy Vaughn.

Vote: 4 – 0 Motion carried

- 4.7. **Discuss – Animal Services:** Consider and take action authorizing City staff to revise and amend the Animal Services Ordinance.

City staff requests councils' approval to review the existing Animal Ordinance. Staff will provide a revised animal ordinance to council at a future date.

Council approved of City staff reviewing the Animal Services Ordinance.

Livestock permit will be required for chickens, this will be included in the revised ordinance.

Council requests staff to look into specifying size requirements for animal living conditions.

Discussion only, no action was taken.

- 4.8. **Discuss – Appraisal District:** Discuss results of the Coke County Appraisal District Board of Directors selected for 2018-19.

Board of Directors of the Coke County Appraisal District for 2018-19:

- Michael Cervanka
- Paul Williams
- Jerrod Pitcock
- Jeremy Burns
- Tom Sawyer

Discussion only, no action was taken.

- 4.9. **Discuss/Act – Cemetery:** Consider and take action on a Title Policy for Cemetery property.

Council Member Stormy Vaughn recommends a Title Policy on the 2.33 acres of land next to the cemetery to prevent unknown heirs to reclaim the property. A Title Policy for \$10,000, with a premium of \$238, to ensure everything is clear and there is no heir to the property.

Title Search expenses varies depending upon the amount of time staff spends locating deeds and previous property owners.

City of Bronte has a deed for the 2.33 acres of land. The City of Bronte has part interest in 22.7 acres of land. We cannot get a Title Policy on the 22.7 acres of land until the City owns the full amount.

Motion by Council Member Santiago Rodriguez to obtain a Title Policy on the 2.33 acres of land for future cemetery property, seconded by Council Member Paul Gohman.

Vote: 4 – 0 Motion carried

- 4.10. **Discuss/Act – City Secretary:** Consider and take action calling for an election for May 5th, 2018.

City Secretary Crystal L. Blevins requests council approval for early voting and election dates, time, and locations.

Motion by Council Member Stormy Vaughn to call for an election on May 5th, 2018, seconded by Council Member Santiago Rodriguez.

Vote: 4 – 0 Motion carried

- 4.11. **Discuss – Code Enforcement: Building Permits**
James Brunson – 110 W. Main; storage building
Lynn Pate – 202 S. Franklin; storage building

Both citizens were approved a six (6) month building permit in February 2018. Their building permits are up for review.

James Brunson's building is used for a youth Sunday school class held at the Cowboy Church.

Motion by Council Member Stormy Vaughn to approve of a six (6) month building permit for James Brunson, 110 W. Main and Lynn Pate, 202 S. Franklin; council will review building permit requests in July 2018, seconded by Council Member Wade Stautzenberger.

Vote: 4 – 0 Motion carried

- 4.12. **Discuss/Act – Economic Development: Consider and take action appointing 4A and 4B Bronte Economic Development Corporation board members and an assistant.**

Assistant to EDC Board:

Andra Arrott

Board Member:

Reese Braswell
Katie Cooper-Ramirez
Brenda Hines
Steve Hines
Melinda McCutchen
Linda Scott
Marlene Vaughn
Susan Williams

Motion by Council Member Stormy Vaughn to approve of appointing Andra Arrott as the Assistant to the EDC Board, seconded by Council Member Wade Stautzenberger.

Vote: 4 – 0 Motion carried

Motion by Council Member Wade Stautzenberger to approve of appointing Steve Hines and Linda Scott to the Bronte EDC 4A and to approve of appointing Reese Braswell, Katie Cooper-Ramirez, Brenda Hines, Melinda McCutchen, Marlene Vaughn and Susan Williams to the Bronte EDC 4B, seconded by Council Member Santiago Rodriguez.

Vote: 4 – 0 Motion carried

Motion by Council Member Stormy Vaughn to appoint a one year term for newly appointed EDC Board Members Steve Hines, Linda Scott, Katie Cooper-Ramirez, Reese Braswell and Brenda Hines and to appoint a two year term for newly appointed EDC Board Members Marlene Vaughn, Susan Williams and Melinda McCutchen; seconded by Council Member Paul Gohman.

Vote: 4 – 0 Motion Carried

- 4.13. **Discuss/Act – Economic Development:** Consider and take action approving of Performance Agreement for future projects.

Performance Agreement template was provided by City Attorney Eileen M. Hayman. The agreement will be reviewed for each applicant by the EDC 4A and 4B Secretaries.

Motion by Council Member Stormy Vaughn to approve of the Performance Agreement template to be used for future EDC projects, seconded by Council Member Santiago Rodriguez.

Vote: 4 – 0 Motion carried

- 4.14. **Discuss/Act – Economic Development:** Consider and take action authorizing the Economic Development Corporation for the submission of an application for a Rural Business Development Grant to the United States Department of Agriculture (USDA) for the development or expansion of businesses.

USDA may provide a grant to the EDC. The EDC may then use these funds as a loan to businesses. Deadline is February.

The EDC would need to create a checking account to keep the USDA funds separate from the sales tax revenue they receive.

Motion by Council Member Stormy Vaughn authorizing the Bronte EDC to submit an application to the USDA for a Rural Business Development Grant and to open a new checking account for the USDA funds, seconded by Council Member Wade Stautzenberger.

Vote: 4 – 0 Motion carried

- 4.15. **Discuss/Act – Economic Development:** Consider and take action deeding East half (E/2) of Lots Nine (9) and Ten (10) and all of Lots Eleven (11) and Twelve (12) in Block Thirty-four (34) of the Original Town of Bronte, Coke County,

Texas, (R6498) in the amount \$6,000.00 to Alexander Holland Green of Chino, California.

Property was in negotiations with the Coke County Cowboy Church. After negotiations, council rejected the proposal from the Cowboy Church. Property went up for bid. Highest bidder is Alexander Holland in the amount \$6,000. Minimum bid was \$500.

Texas Communities Group in Lubbock, Texas receives all bids. They determine who the highest bidder is.

Property owner agrees to demo existing property within six (6) months.

Motion by Council Member Stormy Vaughn to deed East half (E/2) of Lots Nine (9) and Ten (10) and all of Lots Eleven (11) and Twelve (12) in Block Thirty-four (34) of the Original Town of Bronte, Coke County, Texas, (R6498) in the amount \$6,000 to Alexander Holland Green of Chino, California, seconded by Council Member Santiago Rodriguez.

Vote: 4 – 0 Motion carried

- 4.16. **Discuss/Act – Finances:** Consider and take action opening sealed bid applications and designate the depository of the City funds.

Log was signed by all citizens present at the council meeting prior to the sealed bid was opened.

Every five (5) years, the City of Bronte is required to obtain bids as to who will be the designate depository of City funds. First National Bank has never received a bid request from the City of Bronte. By completing this requirement, we are complying with the Public Fund Investment for Local Governments.

First National Bank of Sterling City was the sole bidder as depository for the City of Bronte funds.

Motion by Council Member Paul Gohman to designate the First National Bank of Sterling City as the City of Bronte depository, seconded by Council Member Wade Stautzenberger.

Vote: 4 – 0 Motion carried

- 4.17. **Discuss/Act – Municipal Court:** Consider and take action authorizing the Municipal Court Judge to establish a Court Security Committee and to assess and prepare a plan in the event of a threat for security purposes.

Effective October 1st, 2017, Senate Bill 42 requires Municipal Courts to establish a court security committee. The committee is required to establish policies and procedures necessary to provide adequate court security.

Ener-Tel Court Security Specialists located in San Angelo, Texas can provide a free assessment identifying issues the Municipal Court needs to address. The Court Security Committee will use this assessment to address security issues and to establish a policy and procedures.

Court Security Committee:

Municipal Judge Crystal L. Blevins
Utilities Director Ricky Royall
Council Member Paul Gohman

Motion by Council Member Stormy Vaughn authorizing the Municipal Court Judge to establish a Court Security Committee and to assess and prepare a plan in the event of a threat for security purposes, seconded by Council Member Santiago Rodriguez.

Vote: 4 – 0 Motion carried

- 4.18. **Discuss/Act – Streets:** Consider and take action for street maintenance within Bronte city limits.

Council requests City staff obtain bids for street repairs.

Motion by Council Member Santiago Rodriguez to have City staff receive bids to blade streets on a cubic yard basis, seconded by Council Member Paul Gohman.

Vote: 4 – 0 Motion carried

- 4.19. **Discuss/Act – Fleet:** Consider and take action for the purchase of a utility vehicle and or equipment.

2004 Chevrolet Pickup
Current Value Estimate \$2,000

Repair Expenses:

Larry's Automotive \$600
A/C Control
Ignition Switch
Temperature Control Assembly
Windshield
Labor/Supplies

Pickup Quotes:

2018 Ford F150 – Jim Bass Ford \$23,500

2017 Ford F150 – Ivey Motors \$35,000

Skid Steer Quotes:

2015 John Deere 320E – Yellowhouse Machinery \$37,000

2018 ASV RS-75 – Bee Equipment \$56,700

2018 Case – ASCO \$51,800

Older model Case – ASCP \$43,000

Broom Attachment to Skid Steer Quotes:

84” Broom – Yellowhouse Machinery \$5,120

84” Pick Up Broom – Yellowhouse Machinery \$5,680

Sweepster Broom – ASCO \$4,500

Sweepster VRS Pick Up – ASCO \$6,600

Sweepster Waterless Dust – ASCO \$9,350

Motor Grader Quotes:

Leeboy 685C – ASCO \$125,000

Leeboy 685B – Bee Equipment \$105,370

Leeboy 685C – VT Leeboy \$167,900

Leeboy 685C – ASCO \$125,000

Motor Grader Quotes to Rent:

Per Day \$1,325 - ASCO

Per Week \$2,560 - ASCO

Per Month \$6,875 – ASCO

\$32,000 budgeted in General and Water Fund

\$30,000 budgeted from Economic Development Corporation

Options include buying, leasing, or to hire someone to blade streets.

Council requested at December meeting to receive bids based on hourly basis.

City staff requests we obtain bids based on cubic yard instead of hourly basis.

Council requests a special council meeting be called as soon as bids are received.

Motion by Council Member Paul Gohman to have City staff receive bids to blade streets on a cubic yard basis, seconded by Council Member Stormy Vaughn.

Vote: 4 – 0 Motion carried

- 4.20. **Discuss/Act – Utilities:** Consider and take action authorizing the submission of an application for a Community Facilities loan/grant to the United States

Department of Agriculture (USDA) for the purchase of vehicles and or equipment.

USDA may approve the City of Bronte up to 35% grant the remaining balance would be paid out of City funds.

Council requests we submit grant application on pickup only and not a skid steer.

A letter will be mailed to Judge Roy Blair at the Coke County Courthouse notifying him of the City's grant application. The letter will be revised listing the pickup only.

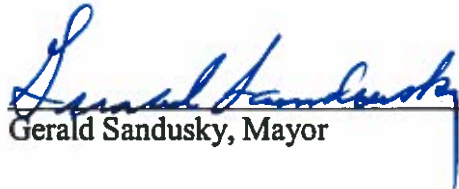
Motion by Council Member Santiago Rodriguez to approve of submitting an application for a loan/grant to the USDA for the purchase of a utility pickup, seconded by Council Member Paul Gohman.

Vote: 4 – 0 Motion carried

4.21. **Adjourn:**

Motion by Council Member Paul Gohman to adjourn meeting at 8:25 pm, seconded by Council Member Stormy Vaughn.

Vote: 4 – 0 Motion carried


Gerald Sandusky, Mayor

ATTEST:


Crystal L. Blevins, City Secretary



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