

Bronte Economic Development Corporation
P.O. Box 370
Bronte, Texas 76933

NOTICE OF MEETING

Notice is hereby given that a meeting of the Board of Directors of the Bronte 4B Economic Development Corporation will be held Tuesday, January 30th, 2018, at 6:00 p.m. in the Council Room of Bronte City Hall at 114 South Washington Street, Bronte, Texas.

The Agenda is as follows:

1. Call to order, roll call, and announce a quorum is present.
2. Pledge of Allegiance
3. Discuss/Act – Municipal Judge Crystal L. Blevins to administer the Statement of Appointed Officers and the Oath of Office to the following:
 - Reese Braswell
 - Katie Cooper-Ramirez
 - Brenda Hines
 - Melinda McCutchen
 - Marlene Vaughn
 - Susan Williams
4. Discuss – Introduction/Round Table of Directors
5. Discuss/Act – Appoint Board Director Officers
6. Discuss – Open Meetings Act and Public Information Act
7. Discuss – Overview of EDC 4B Projects
8. Discuss –Removal of Gerald Sandusky and resignation letters from Lee Wommack, Martha Ratliff and Fran Sonnenberg
9. Discuss/Act - October 30th, 2017 Bronte 4B EDC Meeting Minutes
10. Discuss/Act – November 20th, 2017 Bronte 4B EDC Meeting
11. Discuss/Act – Contract with Andra Arrott as Administrative Clerk for the Bronte EDC 4B Board of Directors.
12. Discuss/Act - Bills Paid
13. Discuss/Act – Bronte EDC 4B Bylaws
14. Discuss/Act – Remove/Add signators to all Bronte EDC 4B bank accounts.
15. Discuss/Act - Grant Application for Shear Heaven (Donna Hall)
16. Discuss – Available USDA Grants
17. Discuss/Act – USDA Rural Business Development Grant
18. Discuss - Texas Comptrollers Economic Development Corporation Report for Bronte EDC 4B Fiscal Year 2017
19. Discuss/Act – Purchase of laptop and software for EDC Clerk
20. Discuss - Budget Amendment for FY 2017-18
21. Discuss/Act – Texas Economic Development Council Training
22. Public Comment
23. Discuss/Act – Adjourn

Executive Session: The Board of Directors of the Bronte 4B Economic Development Corporation will announce it will go into Executive Session, if necessary, pursuant to Chapter 551 of the Texas Government Code to receive advice from Legal Counsel, to discuss matter of land acquisition, litigation, and personnel matters as specifically listed on the Corporation Agenda. The EDC Board will take subsequent action in an open meeting as listed on the agenda.


The above notice was posted on the 23rd day of January, 2018, at 11:20 a.m.

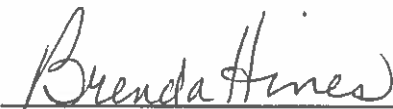


Crystal E. Blevins, EDC Coordinator

1. Meeting of the **Board Economic Development Corporation 4B** was called to order on Tuesday, January 30, 2018 at 7:00 p.m. in the Bronte City Hall Council Room, 114 S. Washington, Bronte, TX. Crystal Blevins, EDC Coordinator presided over the meeting. Board members present – Reese Braswell, Katie Cooper-Ramirez, Brenda Hines, Melinda McCutchen, Marlene Vaughn, and Susan Williams. George Tomes was absent. Visitors present – Denise Gallaway, Stormy Vaughn, Steve Hines, Paul Knight and Donna Hall.
2. Pledge of Allegiance
3. Municipal Judge Crystal Blevins administered *Statement of Appointed Officers*, and *Oath of Office* to all of the board members.
4. Introduction by each board member with summation of strategies.
5. Motion was made by Reese Braswell and seconded by Melinda McCutchen to appoint Board Director Officers as follows: President – George Tomes, Vice-President Susan Williams, Secretary – Brenda Hines, Treasurer-Reese Braswell. Ayes – All. Susan Williams then began presiding over the meeting.
6. Discussed the *Open Meetings Act* and *Public Information Act*. Reviewed printed material and took Certificates from those who have completed the online training. Crystal informed the board that some minutes from prior board meetings were missing.
7. Discussion regarding EDC 4B projects. Board members were provided handouts with eligible project list.
8. Discussed recent removal of Gerald Sandusky by City Council, and attached resignation letters from Lee Wommack, Fran Sonnenberg and Martha Ratliff.
9. Tabled discussion and action regarding October 30, 2017 Bronte 4B EDC Meeting Minutes.
10. Motion was made by Reese Braswell and seconded by Marlene Vaughn that minutes from November 20, 2017 minutes be null and void. Ayes – All.
11. Discussion regarding the contract with Andra Arrott, as Administrative Clerk for the Bronte EDC 4A Board of Directors. Marlene made a motion to accept and to raise the salary to \$300.00 per month. Katie Cooper-Ramirez seconded. Ayes - All.
12. Reese Braswell made the motion to approve and pay the bills. Katie Cooper-Ramirez seconded. Ayes – All.
13. Reviewed and discussed the Bronte EDC 4B Bylaws. Melinda McCutchen made the motion to approve the bylaws as presented. Second by Brenda Hines. Ayes – All.
14. Crystal led discussion regarding removal of present signatories and adding following signatories to the Bronte EDC 4B bank accounts: Andra Arrott, Reese Braswell, George Tomes and Susan Williams. Motion to approve by Melinda McCutchen, seconded by Katie Cooper-Ramirez. Ayes – All.
15. Grant application from Shear Heaven (Donna Hall) was presented to the board. Motion was made by Melinda McCutchen to accept, and approve *Performance Agreement* as discussed and will be filled out. Seconded by Marlene Vaughn. Ayes – All
16. Jason Luna gave presentation regarding available USDA grants. Discussion was had, and questions answered with materials given to board members to review.
17. A motion was made by Marlene Vaughn to apply for *USDA Rural Business Development Grant*. Motion was seconded by Melinda McCutchen. Ayes - All
18. Report of the *Texas Comptrollers Economic Development Corporation Report* for EDC 4B fiscal year 2017 was tabled.

19. Discussed the purchase of a laptop and software for EDC Clerk. Reese Braswell made a motion to allow purchase of office equipment as needed with \$1,000.00 cap. Melinda McCutchen seconded the motion. Ayes - All.
20. Discussion of the upcoming budget FY 2017-2018 was tabled, until more information is forthcoming regarding strategic plans.
21. Crystal presented opportunity to hire Carlton Schwab for board training in March. He will come to Bronte for \$1000.00 for both boards. Melinda McCutchen made the motion to approve, and seconded by Brenda Hines. Ayes - All.
22. Heard public comments by Denise Gallaway.
23. Motion was made by Melinda McCutchen, and seconded by Reese Braswell to adjourn at 9:20.


ice PRESIDENT


SECRETARY

Bronte Economic Development Corporation
P.O. Box 370
Bronte, Texas 76933

NOTICE OF MEETING

Notice is hereby given that a meeting of the Board of Directors of the Bronte 4A Economic Development Corporation will be held Tuesday February 6th, 2018, at 5:30 p.m. in the Council Room of Bronte City Hall at 114 South Washington Street, Bronte, Texas.

The Agenda is as follows:

1. Call to order, roll call, and announce a quorum is present.
2. Pledge of Allegiance
3. Prayer
4. Discuss/Act – Municipal Judge Crystal L. Blevins to administer the Statement of Appointed Officers and the Oath of Office to the following:
 Paul Knight
 Pete Perciful
5. Public Comment
6. Discuss/Act – Adjourn

The city council for the City of Bronte reserves the right to adjourn into Executive Session at any time concerning any matters listed above whenever it is considered necessary by the Council and is legally justified under the Texas Open Meetings Act, Texas Government Code Chapter 551.

The above notice was posted on the 1 day of February, 2018, at 3:35 p.m.



Andra Arrott, EDC Clerk

Bronte Economic Development Corporation
P.O. Box 370
Bronte, Texas 76933

NOTICE OF MEETING


Notice is hereby given that a meeting of the Board of Directors of the Bronte 4B Economic Development Corporation will be held Tuesday February 6th, 2018, at 6:00 p.m. in the Council Room of Bronte City Hall at 114 South Washington Street, Bronte, Texas.

The Agenda is as follows:

1. Call to order, roll call, and announce a quorum is present.
2. Pledge of Allegiance
3. Prayer
4. Discuss/Act – Municipal Judge Crystal L. Blevins to administer the Statement of Appointed Officers and the Oath of Office to the following:
George Tomes
5. Discuss/Act – Memorandum for Record from Susan Williams regarding the missing EDC minutes from 2014 and 2015.
6. Discuss/Act – Update on EDC “funds have been mismanaged”.
7. Discuss/Act – Review format and process for “Loan Forgiveness Grants” applications and/or any other applications requesting funding from the EDC.
8. Discuss/Act – Review requirements, processes, special provisions, and accountability for Performance Agreements.
9. Discuss – Strategic Goals Planning Roundtable
10. Discuss/Act - October 30th, 2017 Bronte 4B EDC Meeting Minutes
11. Public Comment
12. Discuss/Act – Adjourn

The city council for the City of Bronte reserves the right to adjourn into Executive Session at any time concerning any matters listed above whenever it is considered necessary by the Council and is legally justified under the Texas Open Meetings Act, Texas Government Code Chapter 551.


The above notice was posted on the 1 day of February, 2018, at 3:34 p.m.



Andra Arrott, EDC Clerk

1. Meeting of the **Board Economic Development Corporation 4B** was called to order on Tuesday, February 06, 2018 at 6:00 p.m. in the Bronte City Hall Council Room, 114 S. Washington, Bronte, TX. Board members present – President, George Tomes, V-President, Susan Williams, Reese Braswell, Brenda Hines, and Marlene Vaughn. Melinda McCutchen and Katie Cooper-Rameriz was absent. Visitors present – Denise Gallaway, Paul Knight, Steve Hines, Ed Cumbie and Donna Hall.
2. Pledge of Allegiance led by George.
3. Prayer by George Tomes.
4. Municipal Judge Crystal Blevins administered *Statement of Appointed Officers*, and *Oath of Office* to George Tomes.
5. *Memorandum for Record* from Susan Williams was presented regarding the missing EDC minutes from 2014-2015. Motion by Reese Braswell to make this memorandum a part of the minutes. Seconded by Marlene Vaughn. Ayes – All.
6. Discussion was had regarding past mismanagement of funds and the importance to keep current and accurate records and be in compliance. A motion was made by Marlene Vaughn and seconded by Brenda Hines to cease any financial decisions and payments, except accounts payable and salary, until training has been completed by board members. Ayes – all.
7. Reviewed the format and process for “Loan Forgiveness Grants” applications. Reese made a motion to table any decisions regarding new application until after board training. Susan Williams seconded. Ayes – All.
8. Performance Agreements review tabled until after board training. Motion made by Brenda, second by Reese. Ayes – All.
9. Crystal reported on TMCN meeting she attended in Miles last week, with some ideas that were presented. Board discussed ideas for town beautification, and all were encouraged to gather input and ideas for businesses that Bronte would benefit from.
10. Motion was made by George Tomes and seconded by Marlene Vaughn that minutes from October 30, 2017 be approved. Ayes – All.
11. Public comment – George Tomes stated board should go forward in a positive manner and looking forward to good results.
Susan Williams questioned whether “Public comment” should be moved to the beginning of the agenda, for convenience of public. Denise Gallaway responded she likes it at the end, so comments can be made regarding meeting items.
12. Motion was made by Reese Braswell, and seconded by Marlene Vaughn to adjourn. Ayes – All.


ice PRESIDENT


SECRETARY

Bronte Economic Development Corporation

P.O. Box 370
Bronte, Texas 76933

NOTICE OF MEETING

Notice is hereby given that a meeting of the Board of Directors of the Bronte 4A and 4B Economic Development Corporation will be held Monday March 26th, 2018, at 1:00 p.m. at the Housing Authority Community Center at 116 N.E. Railroad Street, Bronte, Texas.

1:00 p.m. - Town Hall Meeting: Meet and greet Office of Senator Charles Perry's District Director Laura L. Lewis and hold a town hall meeting.

Notice: I hereby certify that the above notice of meeting was posted on the bulletin board and door facing out of the City Hall on the 22nd day of March, 2018, at 9:58 p.m.



Andra Arrott, EDC Coordinator

Bronte Economic Development Corporation
P.O. Box 370
Bronte, Texas 76933

NOTICE OF MEETING

Notice is hereby given that a meeting of the Board of Directors of the Bronte 4A and 4B Economic Development Corporation will be held Monday April 16th, 2018, at 5:30 p.m in the Council Room of Bronte City Hall at 114 South Washington Street, Bronte, Texas.

5:30 p.m. - Training: Texas Economic Development Council President & CEO Carlton Schwab will provide training for Bronte 4A and 4B EDC Board Members.

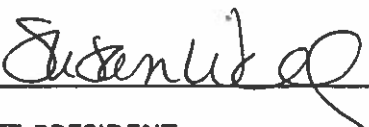
Notice: I hereby certify that the above notice of meeting was posted on the bulletin board and door facing out of the City Hall on the 9th day of April, 2018, at 12:20 p.m.



Andra Arrott, EDC Coordinator

Meeting of the **Board Economic Development Corporation 4B** was called to order on Monday, April 23, 2018 at 5:36 p.m. in the Bronte City Hall Council Room, 114 S. Washington, Bronte, TX.

1. Board members present – V-President, Susan Williams, Reese Braswell, Brenda Hines, Marlene Vaughn, Melinda McCutchen and Katie Cooper-Rameriz. President, George Tomes was absent. Visitors present – Denise Gallaway and Jim Santiago.
2. Pledge of allegiance.
3. Prayer by Melinda McCutchen
4. Approval of minutes –
January 30, 2018 minutes – Motion to approve by Reese Braswell and seconded by Melinda McCutchen. Ayes – All
February 6, 2018 minutes – Motion to approve by Reese Braswell and seconded by Melinda McCutchen. Ayes – All.
5. Jason Luna gave presentation and answered questions regarding the Rural Business Development Grant. Reese made a motion to apply for the USDA grant in the amount of 25K, which will be matched by 4B EDC, with the following loan provisions. Loans would require a \$100.00 application fee which is non-refundable. Loans interest rate will not exceed prime rate + 1%. Motion seconded by Melinda McCutchen. Ayes – All. George Tomes and Reese Braswell were appointed as signatories.
6. Performance Agreement with Shear Heaven – Motion to go into executive session by Melinda and second by Marlene. Ayes – All.
Motion to come out of executive session at 7:35 by Melinda. Second – Katie. Ayes – All.
Motion was made by Reese to provide Shear Heaven 50% of original requested grant for building improvement in the amount of \$2,652.13, after amended Performance Agreement received. Second – Melinda. Ayes – All
7. Promotion contract and buget – motion to table by Melinda. Second – Reese. Ayes – All.
8. Discussion regarding Application and Procedures. Motion for Susan Williams to research and compose a draft for a new application and procedures to present at the next meeting by Reese. Second – Katie. Ayes – All
9. Discussion of near-term goals and objectives and possible projects.
10. Bronte websites and/or social media will be an agenda item at the next meeting.
11. Discussed the previous and existing contracts. Motion was made by Reese to send “letters of nonperformance” to the noncompliant contractors. Second-Katie. Ayes- All.
12. No public comment.
13. Open discussion regarding plans for future and ideas.
14. Motion to adjourn by Melinda at 8:31. Second – Katie. Ayes – All



~~VICE~~ PRESIDENT



SECRETARY

**Bronte 4A and 4B Economic Development Corporation
Restoring Bronte Foundation Town Hall/Board Meeting
Thursday, May 10th, 2018 at 6:00 P.M.**

4A Board Members

Paul Knight, President
Quinda Duncan, Vice President
Steve Hines, Treasurer
Linda Scott, Secretary
Pete Perciful, Board Member

Andra Arrott, Secretary
Crystal L. Blevins, EDC Coordinator

4B Board Members

George Tomes, President
Susan Williams, Vice President
Reese Braswell, Treasurer
Brenda Hines, Secretary
Katie Cooper-Ramirez, Board Member
Melinda McCutchen, Board Member
Marlene Vaughn, Board Member

<http://www.brontetexas.org/>

The Blue Goose, 117 West Main Street, Bronte, Texas

Persons with disabilities who would like special assistance or need special accommodations to participate in the meeting should contact the EDC Coordinator at (325) 473-3501 or email brontetx@wcc.net at least 48 hours in advance of the meeting.

1. **6:00 p.m. - Town Hall Meeting:** Restoring Bronte Foundation Town Hall/Board Meeting.

PURSUANT TO THE OPEN MEETINGS ACT, THE BOARD MEMBERS CAN NOT TAKE ANY ACTION OR DISCUSS ANY TOPICS NOT POSTED ON THE AGENDA.

Notice: I hereby certify that the above notice of meeting was posted on the bulletin board and door facing out of the City Hall on the 27th day of April, 2018, at 1:55 p.m.


Andra Arrott, EDC Clerk

Bronte Economic Development Corporation

P.O. Box 370
Bronte, Texas 76933

NOTICE OF MEETING

Notice is hereby given that a meeting of the Board of Directors of the Bronte 4B Economic Development Corporation will be held Thursday, August 23, 2018, at 6:00 p.m. in the City of Bronte Council Chambers at 114 South Washington Street, Bronte, Texas.

The Agenda is as follows:

Call to order, roll call, and announce a quorum is present.

Pledge of Allegiance

Prayer

Public Comment

Approval of Minutes
July 17, 2018

Discuss/Act – Financial Reports – Review and approve monthly reports

Old Business:

Discuss/Act – Updated information regarding the marketing and promotion of the prison property as an industrial development site.

Discuss/Act – on updated information regarding Bronte's website and social media promotions.

New Business:

Discuss/Act – Update information on request to assist the new Chamber of Commerce with effort to obtain 501(c)3 status.

Discuss/Act - on the status and plans to implement the USDA Rural Business loans

Discuss/Act – Roundtable discussion on goals, projects, and upcoming opportunities to promote economic development.

Adjourn

The board members for the Bronte EDC reserves the right to adjourn into Executive Session at any time concerning any matters listed above whenever it is considered necessary by the Council and is legally justified under the Texas Open Meetings Act, Texas Government Code Chapter 551.

The above notice was posted on the 20th day of August, 2018, at 1 p.m.


Andra Arrott, EDC Clerk

Bronte Economic Development Corporation

P.O. Box 370
Bronte, Texas 76933

NOTICE OF MEETING

Notice is hereby given that a meeting of the Board of Directors of the Bronte 4B Economic Development Corporation will be held Monday, November 5, 2018 at 6:00 p.m. in the City of Bronte Council Chambers at 114 South Washington Street, Bronte, Texas.

The Agenda is as follows:

Call to order, roll call, and establish quorum

Pledge of Allegiance

Prayer

Public Comment

Approval of Minutes

October 9, 2018

Discuss/Act – Financial Report/AP

Old Business:

Discuss/Act – Update information regarding status of Bronteoberfest banner and other highway signage to increase tourism.

Discuss/Act – Update information regarding Bronte’s website and social media promotions

Discuss/Act – Hire/Contract with individual to represent and market Bronte for limited duration

Discuss/Act – Recent update from Ft. Chadbourne

New Business:

Discuss/Act – Review Bronte’s housing and needs

Discuss/Act – Review impact on recent Bronteoberfest and discuss for future support

Discuss/Act – Review status of Spring Celebrity Hunt and Promotions

Discuss/Act – Business Store Front Improvement Grant

- Glenn Bivins Application

Discuss/Act – Memberships – TCMN

- Decide what level of membership dues we want
- Annual conference – Update by Teresa Ballard

Discuss/Act – U.S. Government’s System for Award Management (SAM)

Annual Renewal Fee \$599 paid by City of Bronte – general fund

Open Discussion

Adjourn

The board members for the Bronte EDC reserve the right to adjourn into Executive Session at any time concerning any matters listed above, whenever considered necessary by the Council and is legally justified under the Texas Open Meetings Act, Texas Government Code Chapter 551.

The above notice was posted on the 2 day of November, 2018 at 12 p.m.

Original Signature file at City Hall
Andra Arrott, EDC Clerk

Bronte Economic Development Corporation

P.O. Box 370
Bronte, Texas 76933

NOTICE OF MEETING

Notice is hereby given that a meeting of the Board of Directors of the Bronte 4B Economic Development Corporation will be held Tuesday, October 9, 2018 at 6:00 p.m. in the City of Bronte Council Chambers at 114 South Washington Street, Bronte, Texas.

The Agenda is as follows:

Call to order, roll call, and establish quorum

Pledge of Allegiance

Prayer

Public Comment

Approval of Minutes

September 11, 2018

Discuss/Act – Financial Report/AP

Old Business:

Discuss/Act – Update information regarding the marketing and promotion of prison property

Discuss/Act – Update information regarding status of Bronteoberfest sign and promotion

Discuss/Act – Update information regarding Bronte's website and social media promotions

Discuss/Act – Update from Fort Chadbourne; discuss avenues for mutual support

New Business:

Discuss/Act – Status and plans to implement the USDA Rural Business loans

Discuss/Act – Business Store Front Improvement Grant

- Review/Amend Grant Application
- Implication of the Grant

Discuss/Act – Hire/Contract with individual to represent and market Bronte for limited duration

Discuss/Act – Memberships – TCMN and ARCIT

Report from attendees to recent "Rural Economic Development Strategies" conference

Adjourn

The board members for the Bronte EDC reserve the right to adjourn into Executive Session at any time concerning any matters listed above, whenever considered necessary by the Council and is legally justified under the Texas Open Meetings Act, Texas Government Code Chapter 551.

The above notice was posted on the 4 day of October, 2018 at 3:30 p.m.

Original Signature file at city Hall
Andra Arrott, EDC Clerk

Bronte Economic Development Corporation

P.O. Box 370
Bronte, Texas 76933

NOTICE OF MEETING

Notice is hereby given that a meeting of the Board of Directors of the Bronte 4B Economic Development Corporation will be held Tuesday, September 11, 2018, at 6:00 p.m. in the City of Bronte Council Chambers at 114 South Washington Street, Bronte, Texas.

The Agenda is as follows:

Call to order, roll call, and announce a quorum is present.

Pledge of Allegiance

Prayer

Public Comment

Approval of Minutes
July 17, 2018

Discuss/Act – Financial Reports – Review and approve monthly reports

Discuss/Act – Update information regarding the marketing and promotion of the prison property as an industrial development site.

Discuss/Act – Update information regarding Bronte's website and social media promotions.

New Business:

Discuss/Act – Proposal to assist new Chamber of Commerce with funds to pay the 501(c)3 application fee.

Discuss/Act - Status and plans to implement the USDA Rural Business loans

Discuss/Act – Upcoming Texas Municipal League Economic Development conference in Bastrop

Discuss/Act – Annual fundraiser for the Ft. Chadbourne Foundation

Discuss/Act – Roundtable discussion on goals, projects, and upcoming opportunities to promote economic development

Adjourn

The board members for the Bronte EDC reserves the right to adjourn into Executive Session at any time concerning any matters listed above whenever it is considered necessary by the Council and is legally justified under the Texas Open Meetings Act, Texas Government Code Chapter 551.

The above notice was posted on the 5th day of September, 2018, at 4:15 p.m.


Andra Arrott, EDC Clerk

Bronte Economic Development Corporation

P.O. Box 370
Bronte, Texas 76933

NOTICE OF MEETING

Notice is hereby given that a meeting of the Board of Directors of the Bronte 4B Economic Development Corporation will be held Tuesday, July 17, 2018, at 6:00 p.m. in the City of Bronte Council Chambers at 114 South Washington Street, Bronte, Texas.

The Agenda is as follows:

Call to order, roll call, and announce a quorum is present.

Pledge of Allegiance

Prayer

Public Comment

Approval of Minutes

March 26, 2018

April 16, 2018

April 23, 2018

May 10, 2018

New Business

Discuss - Report from recent "Windshield Tour" Presentation of Bronte

Discuss/Act – Resignation George Tomes, President and replacement

Discuss/Act – Grant Application – Public Hearing – Final Approval Application with Shear Heaven (Donna Hall)

Discuss/Act – Consider Contract with Teresa Ballard, City Secretary, as EDC Coordinator for the Bronte EDC 4B Board of Directors.

Discuss/Act – Financial Reports – Review and approve monthly reports

Discuss/Act - Promotion contract and budget

Discuss/Act – Best ways to promote Bronte via social media, a new marketing websites, and/or upgrade of existing information website(s). Promotion of Bronte/Website

Discuss/Act – Opportunities for economic development, include commercial/industrial development, downtown development, and tourism

Discuss/Act – Reviewing, amending and approving FY2019 Budget

Discuss/Act – Consolidation and increase of CD's at FNBSC

Discuss/Act – USDA – RBDG Application

- Update Current Resolution with USDA
- Revolving Loan Fund – Established open account

Adjourn

The board members for the Bronte EDC reserves the right to adjourn into Executive Session at any time concerning any matters listed above whenever it is considered necessary by the Council and is legally justified under the Texas Open Meetings Act, Texas Government Code Chapter 551.

The above notice was posted on the 13 day of July 2018, at 12:05 p.m.


Andra Arrott, EDC Clerk

Bronte Economic Development Corporation

P.O. Box 370
Bronte, Texas 76933

NOTICE OF PUBLIC HEARING

Notice is hereby given that a meeting of the Board of Directors of the Bronte 4B Economic Development Corporation will be held Tuesday, July 17, 2018 at 5:45 p.m. in the Council Room of Bronte City Hall at 114 South Washington Street, Bronte, Texas.

The Agenda is as follows:

1. Call Roll
2. Receive Public Comments Concerning Use of Economic Development Funds for Grant Application for Shear Haven (Donna Hall)

The above notice was posted on the 13 day of July, 2018, at 12:00 p.m.

It remained posted for at least 72 hours preceding the scheduled time of said meeting.



Andra Arrott, EDC Clerk

Economic Development Corporation – 4B

Meeting Minutes

July 17, 2018

Opening

The regular meeting of the Economic Development Corporation – 4B was called to order at 6:00 p.m. on July 17, 2018 in City of Bronte Council Chambers at 114 South Washington Street, Bronte, Texas, by Susan Williams, President.

Present

Susan Williams, V-P, Reese Braswell, Treasurer, Brenda Hines, Secretary, Marlene Vaughn, Katie Cooper-Ramirez and Melinda McCutchen. Also present Teresa Ballard, City Secretary and Andra Arrott, clerk. Visitors present, Doris Gallaway, Donna Hall, Jason Luna and Chandra Eggemeyer.

Pledge of Allegiance

Prayer

Prayer by Marlene Vaughn.

Grant Application – Final Approval – Shear Heaven (Donna Hall)

Public hearing at 5:45 p.m. July 17, 2018 with no public comment.

A motion was made by Reese, seconded by Melinda, to disburse funds \$2,652.13 requested by Donna Hall for half of the cost to replace the roof at Shear Heaven. Ayes – All. Donna departed.

Public Comment

Doris Gallaway presented on behalf of Jennifer Addona and Chamber of Commerce. They are trying to get the Chamber Of Commerce going again and are filing for 501c(a). As of January there is a \$600.00 filing fee. If determination letter denies the application, the fee will be refunded. Inquired if EDC would consider disbursing monies for application fee, or if unable this year, put them on the agenda for the budget for next year.

Approval of Minutes

The minutes of the previous meeting were unanimously approved as distributed. April 23, 2018. Motion – Reese, 2- Marlene, Ayes-All. Noted that the dates of March 26, April 16 and May 10, 2018 were agendas for town hall meetings and a training with no minutes.

Report from Windshield Tour

Chandra Eggemeyer from Texas Department of Agriculture conducted a windshield tour for Bronte. Chandra and an individual she selected with “untrained eye,” conducted the tour on May 2. She reviewed the high points and takeaways with documentation, a copy of which is attached. Chandra also reported possible sidewalk grant through TDA and will send the information regarding that and lighting.

USDA – RBDG Application

Jason Luna updated the status, conditions and requirements for the USDA – RBDG loan fund. A *Letter of Intent* was signed by Reese Braswell, Treasurer. Reese made a motion to establish a checking account for the Revolving Loan Fund, and to transfer \$25,000.00 to that account to fund grants. Seconded by Melinda. Ayes – All. Reese then made a

motion to add Brenda Hines, Reese Braswell, Susan Williams and Andra Arrott to this account as signatories. Seconded by Melinda. Ayes – All.

Resignation of George Tomes

Motion made by Brenda to accept with regret the resignation of President George Tomes. Second – Katie. Ayes – All. Motion was made by Melinda to appoint Susan Williams as President and Reese Braswell as Vice-President as well as being the treasurer. Katie seconded the motion. Ayes – All.

Contract with Teresa Ballard – City Secretary

After some discussion regarding the duties of EDC Coordinator and EDC clerk, a motion made by Reese to table contract until next meeting in order to assess and clarify the duties and contracts for both Teresa and Andra's positions, with a possible addendum to the Bylaws. Second – Marlene. Ayes – All.

Financial Reports

A copy of financial reports presented and reviewed. Motion to approve by Reese. Second – Marlene. Ayes – All.

Promotion contract and budget.

Tabled

Promotion of Bronte/Website

Tabled, pending more information regarding possibly contracting to build a website.

Opportunities for Economic Development

Susan presented possibilities for marketing commercial/industrial development and tourism. Discussion was had and suggestion of marketing the prison property, particularly in the Permian Basin. Susan will present ideas to the City Council Thursday, the 19th, and a motion made by Marlene to pursue with the City Council this idea. 2 – Brenda. Ayes – All.

FY2019 Budget Approval

Reese presented the budget for the fiscal year 2019. A motion made by Reese to approve the budget, with amended *Sales Tax Revenue* to \$36,000.00. Second to approve as amended by Marlene. Ayes – All

Consolidation of CDs at FNBSC

Reese presented information regarding the CDs held at the FNBSC and made the following proposal: Close and consolidate the current CDs. Transfer \$25,000.00 from the checking account to create a \$100K 6-month CD, and a \$100K 12-month CD. Signatories will be the same as those on the checking account. Reese made a motion to accept and initiate this proposal. Seconded by Marlene. Ayes – All

Adjournment

Meeting was adjourned at 8:58 p.m. by Susan Williams, President. The next general meeting will be at 6:00 p.m. on August 23, 2018.



Susan Williams, President



Reese Braswell, V-President, Treasurer

Economic Development Corporation – 4B

**Meeting Minutes
September 11, 2018**

Quorum

The regular meeting of the Economic Development Corporation – 4B was called to order at 6:00 p.m. on September 11, 2018 in City of Bronte Council Chambers at 114 South Washington Street, Bronte, Texas, by Susan Williams, President.

Present: Susan Williams, Marlene Vaughn, Katie Cooper-Ramirez, Brenda Scott. Absent – Reese Braswell, Melinda McCutchen. Also present, Teresa Ballard, City Secretary and Andra Arrott, Clerical. Visitors present – Robin, Denise Gallaway, Steve Hines and later, Stormy Vaughn.

Susan mentioned that Reese and Melinda have missed two consecutive meetings, and according to bylaws, need to be present for the next meeting.

Pledge of Allegiance led by Susan.

Prayer by Brenda Scott.

Approval of Minutes

July 17, 2018 minutes reviewed and approved.

Motion – Brenda Second – Marlene Ayes – All

Financial Reports

Reviewed financials and questions answered by Andra Arrott. Motion to approve financial report as presented

Motion – Katie Second – Brenda Ayes – All

Marketing and Promotion Prison Property

Susan had spoken to Robert Calk, realtor with SENTAR who has the listing for the prison property. Apparently property is looked at often, but seems to be about 100 miles from ideal location. Discussed purchase of big banners, visible from both directions. Katie made a motion to get prices for signs to put on the prison property. Seconded by Marlene. Ayes – All. Susan will check prices.

Website and Social Media Promotions

Discussion regarding websites from other like towns that some of board members have looked at. Susan talked to Crane – West, who was creator of Stamford's website. He noted that 60% of website hits are from phones, so needs to be phone-friendly. He quoted around \$1500.00 to do our website. After lengthy discussion and ideas, motion was made to contact Crane-West regarding building our website, i.e. prices, logos, designs. Teresa will call and get specifics. Teresa will present this to the City Council at the meeting of September 20th.

Motion – Katie Second – Brenda Ayes – All

Assist Chamber of Commerce – 501(c)3

Denise Gallaway updated the board regarding the Chamber of Commerce's request for assistance with funds to pay the 501(c)3. Since Jennifer Addona has pulled out and is trying to sell house and business, Denise is taking the lead and trying to get bylaws and interest by downtown businesses. The Chamber will try to work under the Restoring Bronte Foundation umbrella, so is withdrawing the request. Discussion regarding getting the entities on the same page, working toward the same goals.

USDA Rural Business Loan

Teresa will get the status update from Jason Luna regarding their \$25,000.00 USDA monies. Bronte account has been opened and \$25,000.00 deposited. This will be tabled until next meeting, pending information from Jason regarding implementation and action going forward.

Upcoming Texas Municipal League Economic Development conference

Letter read regarding the upcoming annual conference for Texas Municipal League Economic Development conference in Bastrop, Tx on November 15th and 16th. Katie expressed interest in attending this conference. Also a conference will be held in Abilene, Thursday the 20th and after discussion, will send Katie Cooper-Ramirez to that conference, and as many as can go.

More information forthcoming by Teresa.

Motion - Brenda Second - Marlene Ayes - all

Annual Fundraiser - Ft. Chadbourne Foundation

Fort Chadbourne annual fundraiser invitation for September 15th read and passed around. Discussion regarding the many opportunities to donate and promote events in our premise, such as Octoberfest, Fort Chadbourne. The board members talked about reaching out to Fort Chadbourne and starting to try to work together and promote each other. Will invite them to the next meeting.

Roundtable Discussion - goals, projects, upcoming opportunities

Stormy Vaughn suggested that during the Hunters BBQ that is hosted by the Bronte Volunteer Fire Department on November 3rd, the downtown merchants may want to participate. This would eliminate competing with the park sites during Octoberfest, and allow a lot of exposure for their businesses. Will present to Denise, Chamber of Commerce.

Discussed the need for signage somewhere that is visible for drivers going through, from highways 158 and 277. Discussed putting up poles that will accommodate signs. Motion was made to contact Cortese Flag & Silkscreen Company in San Angelo and purchase longest sign that will go across the street.


Motion - Marlene Second - Katie Ayes - All

Adjourn

Susan adjourned the meeting at 8:08 p.m.



SUSAN WILLIAMS, PRESIDENT



MARLENE VAUGHN, SECRETARY
Brenda Scott, ^{MO}