

# Economic Development Corporation – 4B

## Meeting Minutes – Revised

August 17, 2020

### Quorum

The regular meeting of the Economic Development Corporation – 4B was called to order at 3:03 p.m. August 17, at the Blue Goose Main Street, Bronte, Texas, by Susan Williams, President.

Present: Susan Williams, Marlene Vaughn, Reese Braswell, Mikah Davidson and Gwen Dyess. Linda Scott joined by zoom. Brenda Hines was absent. Also, present, Andra Arrott, Clerical.

Pledge of Allegiance led by Susan.

Prayer by Susan.

### Public Comment

There was no public comment.

### Discuss/Act – Approval of Minutes

- Revision of minutes – July 22, 2019 – Motion by Reese and seconded by Linda to approve revised minutes. Ayes – all.
- March 9, 2020 – Tabled approval pending correction to Main Street Market vote, as Susan Williams had abstained from voting.

### Discuss/Act – Financial Reports/AP

- Eckert CPA – Audit invoice – Motion to pay by Reese and seconded by Gwen. Ayes – All
- Bill Torres – Invoice for fence (Billboard on property) Motion by Reese and seconded by Gwen to pay. Ayes – All.
- Review Financials, Check Register and Budget – Motion to approve financials by Reese. Second – Gwen. Ayes – All.

### New Business:

#### Discuss/Act – New Business Store Front Improvement Grant (BSFI) –

- Shear Heaven – Application for store front grant, approving awning. Steve Eldred bid \$3,580.00 for removal and installing new one. Motion by Gwen and second by Marlene to accept bid for \$2,860.00 for store front improvement minus the \$720 for removal and disposal amount. be Ayes – All.
- Ron Sims – Post office building repairs; front awning; Paint metal and wood surfaces; Repair broken mortar joints in back. Total amount of \$2,975.00. Motion by Reese and second by Gwen to approve repairs. Ayes – All.
- Barker Properties – Reviewed work and receipts for improvements on Barker property building. Motion made by Linda to pay 70% of the ceiling of \$7,500.00 at this time, since the work is yet to be completed. Seconded by Mikah. Ayes – All.

Discuss/Act – Consider new packet revisions to the BED Loan Forgiveness Grant – Reese reviewed the suggested revisions to the *Loan Forgiveness Grant Application* and the board discussed the changes/revisions as presented. Motion by Reese to approve the revised *Loan Forgiveness Grant Application* a presented. Seconded by Mikah. Ayes – All

Discuss/Act – Consider 2020-2021 Budget – Reese presented the Budget FY2021. The line item for “Promotional” will be changed from \$5,000.00 to \$3,500.00 because state mandates that only 10% of gross state revenue be budgeted for promotional expenses. Motion to approve with this provision by Reese and seconded by Mikah. Ayes – All. Motion was made by Reese to amend his motion to include additional line item “Training” for \$1,500.00.

Discuss/Act – Consider Sales Tax Training every two years – Tabled

Discuss/Act – Consider Internal Audit Report ending September 30, 2019 – After discussion, motion was made by Reese to require quarterly Performance Agreements from all active/open

Discuss/Act – Consider hiring an employee. Discussed duties, salary, for possible new employee. No action.

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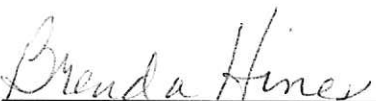
Discuss/Act – Consider subcommittee with 4B Member & 4A Member to review options for sharing employee – Discussion regarding having 2 members from each board to act as a subcommittee. Motion was made by Marlene to appoint Mikah Davidson, Reese Braswell and Susan Williams to represent 4B as members of Personnel committee to explore possibility of hiring employee for A & B. Gwen seconded. Ayes - All

Discuss/Act – Consider COVID-19 Relief Grant – Reviewed the need for COVID Relief Grant for businesses in community. No action taken.

Adjourn

Susan adjourned the meeting at 7:05 p.m.

  
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SUSAN WILLIAMS, PRESIDENT

  
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ACTING SECRETARY