

**City of Bronte, Texas
Regular City Council Meeting Minutes
Thursday, April 18, 2019 6:30 P.M.**

The City Council of the City of Bronte, Texas met in regular session in City Council Chambers, City Hall, 114 S. Washington Street, Bronte, Texas at 6:30 p.m.

6:30 P.M. City Council Convened - City Council Chambers, 114 S Washington Street, Bronte, Texas

Present: Paul Gohman, Mayor
David Bedford, Mayor Pro Tem
Lee Wommack, Councilman
Santiago Rodriguez, Councilman
Steve Hines, Councilman
Stormy Vaughn, Councilman

Ricky Royall, Utilities Director
Teresa Ballard, City Secretary
Sherry Bailey, Deputy City Secretary

Absent:
Eileen M. Hayman, City Attorney

A. Proclamations and Presentations

A.1. Pledges of Allegiance

A.2. Prayer was led by David Bedford

B. Citizen Comments - Any citizen wishing to appear before a regular meeting of the City Council may do so by signing up to speak at the City Council meeting itself, regarding any item posted on the City Council agenda. Council may take comments from citizens on this matter. Citizens are allowed three minutes for comments.

No citizen comments

C. Presentation – Community: Presentation on New City of Bronte Website presented by Katie Ramirez, board member, EDC 4B.

EDC has been discussing revamping the city website. Links as follows: Attractions (Ft. Chadbourn) Recreation (Golf, Pool and Park); School (link to their site – possible adding alumni of classmates to stay in touch); Government (City); Community Calendar, Events (calendar of FD fundraiser) monthly meetings, etc.

Regular Agenda

1a. Discuss – Public Safety: Fire Department Report

No one present to report

1b. Discuss – Public Safety: Sheriff's Enforcement Report

Deputy Roberson reported February as follows:

Officer ordinance notifications from city hall:

Citizen call in's this month were mostly for dogs 5

Verbal 1

Witten 1

Ordinance citation issued not having shots or registered: 2

Information only

1c. Discuss – Animal Services: Animal Report

City Secretary reported the following:

Skunks – 2

Possums – 2

Cats - 2

Raccoons – 7

Dogs – 2 were held 72 hours with no claiming; Dogs - 1 – picked up this afternoon and will hold for 72hours.

Brownwood still not accepting out of Brown County.

Information only

2. Discuss/Act – Animal Services: Livestock Permits

2a. Justin Saldana; 502 S Jefferson; chickens and goats;

Ricky Royall reports chickens are acceptable but fence is not acceptable for goats. Ricky recommends deny goats permit until fence is fixed.

Stormy Vaughn made a motion to deny livestock permit for the goats, seconded by David Bedford.

Vote: 5-0, motion passed to deny goats permit

Permits - Review pending permit from January 2019 agenda - Action from January council meeting:

3. Tim Siler; 108 Driftwood; show cattle

At January council meeting, livestock permit was presented, the subdivision where he lives has deed restrictions. Also, in the rainy season the stalls were not as clean. Letter was sent to remove show animals within 60 days.

Looking more into the deed restrictions, found out the deed restrictions time limit lapsed. Mr. Siler submitted pictures of the stall's clean and letter from 4H staff showing these are AG projects.

Ricky approves livestock permit.

Discussion – Council reviewed permit, discussed deed restrictions that have lapsed and reviewed pictures of the stalls.

David Bedford made motion to approve show cattle livestock permit, seconded by Lee Wommack.

Vote: 5-0, motion passed

4. Tiffany Harendt; 515 S Franklin; chickens/quineas

Tiffany Harendt is present.

Ricky Royall stated there seems to be somewhat of some issues as far as some nuisances in that area. Ricky tried visiting with her to get a plan; however, no meeting was had between the parties. Discussion was had between the Council, code enforcement officer and Ms. Harendt.

The property is at location at the entrance of the cemetery, it is in a bad location and the City is getting complaints about the property. Council read from Public Nuisances' Ordinance 18-01.

Mayor Gohman read action from January 18, giving a 90-day extension. Recommendation from council was to put up a privacy fence or a different plan would be considered. Do we have another plan in place? Ricky said not right now.

Steve Hines make motion to deny, seconded by Stormy Vaughn.

Vote: 5-0, motion to deny livestock permit

5. Orlando DeLaGarza; Parkwood; Stock show cattle (no permit submitted)

Discussion – nothing to discuss – there is not permit.

Stormy Vaughn made motion to table since there is no permit, seconded by David Bedford.

Vote: 5-0, motion passed.

Discuss/Act – Code Enforcement: Permits

6. Ken Cochran; 517 N State; Permanent Sea Container

Ricky Royall approves the sea container permit

Discussion – Stormy Vaughn reiterated how sea containers can explode if they are not vented. I understand why people are getting sea containers. At some point I would like to see that all the sea containers be vented at least for the safety of a fire. Will put on the agenda at a later time.

Lee Wommack voiced concerns regarding regulating sea containers for ventilation and we would need to regulate garages also. It would be my option to notify the people how to store flammable liquids.

David Bedford made motion to approve sea container, seconded by Santiago Rodriguez.

Vote: 5-0, motion passed

7. Chris Wilson; 303 W Jones; Permanent Sea Container

Ricky Royall approves sea container permit is not there yet.

Discussion- none

Steve Hines made motion to approve sea container, seconded by David Bedford.
Vote: 5-0, motion passed

8. Jose Reyes; 323 Trammel; Permanent Fence
Ricky Royall approves putting put a fence around the property.
Discussion –

Santiago Rodriguez made motion to approve fence, seconded by Steve Hines.
Vote: 5-0, motion passed

9. Larry Dyess; Larry's Auto; 810 S State; Permanent Sea Container
Ricky Royall approves sea container
Discussion – putting in vacant lot

Steve Hines made motion to approve sea container, seconded by David Bedford.
Vote: 5-0, motion passed

Revisit Permits:

10. Lynn Pate; 107 S Franklin; Building; Revisit as stated in March 21 council meeting
Ricky Royall has mowed and is still working on it.
Discussion – will put building behind the house.

Stormy Vaughn made motion to approve building, seconded by Steve Hines.
Vote: 5-0, motion passed

11a. Cody McClure; Coke County Cowboy Church; 210 W Main St. - Storage Building, Revisit as stated in February 21 council meeting

Discussion – Staff have talked multiple times to get plan with not luck.

David Bedford made motion to approve storage building in the back of property, seconded by Stormy Vaughn.
Vote: 5-0, motion passed

11b. Cody McClure; Coke County Cowboy Church; 210 W Main St. - Cook Shack, Revisit as stated in February 21 council meeting

Discussion - Cook shack has been up for over 180 days

Stormy Vaughn made motion to deny cook shack, seconded by David Bedford
Vote: 5-0, motion deny – letter will be sent to remove within 30 days

12. Donna Hall; 121 W Main; Temporary small storage building Revisit as stated in February 21 council meeting. New request for permanent small storage building permit.

Ricky Royall approves the permanent small storage building pending finishing fence with slats.

Discussion – it is permanent this time

Stormy Vaughn made motion to approve small storage building, if privacy fence gets finished 60 days to finish, seconded by Steve Hines.

Vote: 5-0, motion passed with 60 days to finish fence.

13. **Discuss/Act – Economic Development:** On-going EDC Report

Brenda Hines reported for Susan Williams that EDC A& B will probably be able to help with repairs to Depot.

Discussed replacing billboards at each entrance of city. TX Dot has approved banners going across the highways. Poles have been donated.

Information only

14. **Discuss/Act – Cemetery:** On-going Cemetery Committee Report

Brenda Hines report will have meeting before next council meeting. Lynette Fletcher will get bid for spraying the weeds.

Discussion – council and citizens discussed options to maintain cemetery.

Information only,

15. Discuss/Act – Community: Consider date for next inside city limit curb side clean up
Discussion – council discussed and will get input from others and wants to see what the cost is before scheduling another date.

Lee Wommack made motion to table, seconded by Santiago Rodriguez.

Vote: 5-0, motion to table until next meeting.

16. Discuss/Act – Community: Brush Cleanup, April 27, 2019
Ricky Royall spoke to Nick and he will have volunteers. Ricky reported the county has agreed to bring their chipper. Ricky checked into possible renting a third chipper.

Discussion – Recommendation to leave convenient center open all day. Advertise on Facebook and Marquee. City Secretary will ask for volunteers on Facebook to contact City Hall to sign up to get a head count. Santiago Rodriguez will ask the Fire Department if they can help as well.

Santiago Rodriguez made motion to approve advertising and rental of chipper pending enough volunteers to help, seconded by Steve Hines.

Vote: 5-0, passed pending how much help we get

17. Discuss/Act – Community: Consider/Approve advertising Annual City-Wide Garage Sale, May 4

Discussion – recommend advertising in the American Classified, Facebook and marquee.

Santiago Rodriguez made motion to advertise in the American Classified, and Facebook and marquee, seconded by David Bedford.

Vote: 5-0, motion passed

18. Discuss/Act – Community: Texas Community Development Block Grant (TxCDBG) - EMS/FD

Discussion- If we would win this grant we would have to match \$\$\$\$. We will have to pay \$1500 for an environmental study up front. EMS has already ordered new ambulance. Fire Department has already applied for all the grants possible through the forestry. Recommendation not to apply for grant.

Stormy Vaughn made motion not to apply for grant, seconded by David Bedford,

Vote: 5-0, motion not to apply

19. Discuss/Act – Economic Development: Consider/Approve amending EDC 4A & 4B Bylaws

Discussion – changes were from 2 year to 4-year term, term starts on February 1 of each year, and took out “unexpired term”. Board members continue to serve until term limit expires, resignation, removal, or their successor is appointed.

Stormy Vaughn made motion to approve changes, seconded by Steve Hines.

Vote: 5-0, motion passed

20. Discuss/Act – Economic Development Depot: On-going Consider what to do with the Depot

Discussion –Mayor wants to restore Depot. Possible using the back area for general use and keeping the front area restored like it was back in the day.

Brenda Hines reported for Coke county historical committee, Beth Prather said you must keep good records for 4-5 years after the Depot has been restored. Get a big notebook record date, person you spoke with and reason. You will be referring to it for 4-5 years.

Stormy Vaughn ask if we could get a committee together.

Discussion only

21. Discuss/Act – Economic Development: On-going Update on land behind the Depot

Mayor shared his vision of possibly having a convention center, a period piece like a warehouse look to tie in with the Depot.

Discussion only

22. Discuss/Act – Financial - Payroll: Consider/Approve changing all staff to being paid Semi-Monthly starting with April's Payroll.

Stormy Vaughn made motion to approve having payroll staff being paid semi-monthly, seconded by David Bedford.
Vote: 5-0, motion passed

23. Discuss/Act – Financial: Consider special meeting date for Auditor to present Annual Financial Report, Year Ended September 30, 2018

Mayor has audit report to distribute. Mayor recommended Auditors come and go over the audit with explanations. Recommend a special council meeting be called. Tentative meeting date of May 2 at 6:30pm. Ron Cooper and EDC will be invited to the meeting as well.

Lee Wommack made motion to approve Eckert to present audit to council and have special council date of May 2, seconded by Stormy Vaughn.

Vote: 5-0, motion passed

24. Discuss/Act – Financial: Consider special meeting date to amend Fiscal Year 2019 Budget for municipal purposes respecting the General, Water, Sewer and Sanitation Fund to transfer budget expenses. City Secretary will send out a detailed spreadsheet of what needs to be addressed for review and to make more adjustments if needed.

Lee Wommack made motion to have special council meeting for May 2 to discuss and act on amending Fiscal Year 2019 Budget after audit presentation, seconded by Stormy Vaughn.

Vote: 5-0, motion passed

Consent Agenda – Minutes/Finance:

Discussion - Reports look better since we made entry adjustments per auditor's recommendations. I do have some questions; Strategic Business Solutions will be here on May 15th to do some training.

Stormy Vaughn would like to see current month's deposits throughout the month, so when we look at the expenses, we can see how money is coming in and expenses going out.

Steve Hines expressed concerns trying to follow one item and follow it from accounts payable to balance sheet.

25. March 21, 2019 Regular Council Minutes

Stormy Vaughan made motion to approve March 21, minutes, seconded by Jim Santiago.

Vote: 4-1; David Bedford- abstained

26. March 28, 2019 Special Council Minutes

David Bedford made motion to approve March 28 minutes with corrections, seconded by Lee Wommack

Vote: 3-2; Stormy Vaughn and Santiago Rodriguez- abstained from vote – (both were absent)

27. Bills Paid – March

Stormy Vaughan made motion to approve March bills paid, seconded by David Bedford.

Vote: 5-0

28. Balance Sheet – March

29. Revenue and Expenditures – Oct-March

30. Aging Report – 12/20017 – 3/31/2019

Stormy Vaughn made motion to table Balance Sheet, Revenue and Expenditures, seconded by Steve Hines.

Vote: 5-0

Discuss – On-going

31a. Mayors Report: Goals and projects

Mayor reported the finding by the auditors. 1) We do not have enough people employed and we can't help that. We need more segregation of duties. 2) Training on the accounting software. I'm working with City Secretary to carve out time each week for training on the software; then we will do cross training with the first desk.

3) An operation manual, we do not have one.

Stormy mentioned the Internal Structure that was done in 2017.

KSAN came to interview Bronte about our water. Buzz showed Council charts of water sources, plant history and capacity update.

150% more usage on our plant because selling water to Robert Lee.

Mayor thanked David Bedford for his service to Bronte and serving on council.

31b. Utility Director Report

Ricky would like council to think about and possibly consider demolishing a house that the city has acquired as Custodian for nonpayment of taxes. Selling it as a vacant lot with demo cost and added to the purchase price.

Someone has contacted the City regarding possibly purchasing lots and moving two new single wide manufacture homes next to the post office. We will have to follow the present mobile home ordinance.

Stormy recommends contacting TML regarding the change of condition.

Drainage work for streets should start May 10th.

31c. City Secretary Report

TML Region 6 meeting in Brownwood

Small Town Conference, Granbury

Training in June for Municipal Court

Copier lease will be coming up

31d. Request for future agenda items

*Regulations of Sea Containers

* Stormy Vaughn received second request from Kavin Tinney regarding land at Oak Creek that he purchased through bid process. He asking to be on the agenda to discuss.

Adjourn: No further business meeting adjourned at 9:39pm


Paul Gohman, Mayor

ATTEST:



Teresa Ballard, City Secretary