

**City of Bronte, Texas
Municipal Hotel Occupancy Tax Report**

Reporting Period: _____ to _____

Payment due: _____

(Occupancy taxes are due by the 20th day of month following the reporting period above)

- | | |
|---|----------|
| 1. Gross receipts during reporting period: | \$ _____ |
| 2. Permanent resident exemption (over-30-day exemption) (receipts) | \$ _____ |
| 3. Other permissible exemptions granted (receipts) | \$ _____ |
| 4. Total exemptions granted (Line 2 + Line 3) | \$ _____ |
| 5. Total taxable receipts (Line 1— Line 4) | \$ _____ |
| 6. Amount of tax due (Line 5 X 7%) | \$ _____ |
| 7. Penalty due (15% of total tax due if late for one full municipal calendar month) | \$ _____ |
| 8. Interest due at Prime plus one percent (currently 4.25% per annum), beginning first day after the date the tax is due. | \$ _____ |
| 9. Total amount due to City (Line 6 + Line 7 + Line 8) | \$ _____ |

Please attach a copy of your state hotel occupancy tax report

Lodging property name and address:

**The Ivey Courts Motel
205 S. State
Bronte, Texas 76933**

I Erica Verfurth, am the owner, and I declare that the information contained in this document covering the above period is accurate, true, and correct, to the best of my knowledge and belief.

Date Telephone number Title or Capacity / Signature

Return to:

**City of Bronte
114 S. Washington St.
P O Box 370
Bronte, Texas 76933
325.473.3501**

INSTRUCTIONS FOR COMPLETING THE CITY OF MUNICIPAL HOTEL OCCUPANCY TAX REPORT

WHO MUST FILE: You must file this report if you are a sole owner, partnership, corporation, or other organization that owns, operates, manages, or controls any hotel, motel, tourist homes, houses, inns, rooming houses, or other buildings where rooms are furnished for a consideration in the full purpose jurisdiction of the City of Bronte.

ITEM 1 Enter the total amount of all room receipts during the reporting period.

ITEM 2 Enter the total amount of 30-day permanent resident exemptions. Occupant must advise the lodging property **Upon Arrival**, of their intent to stay 30+ days. If intent is not expressed, the first thirty (30) days are taxable. (See Sec.156.1012, State Tax Code)

ITEM 3 Enter the total of other exemptions. Religious, Charitable and Educational organizations are **not** exempt from City taxation. All other State exemptions apply to City taxes.

ITEM 4 Enter the total exemptions. Add line 2 and line 4.

ITEM 5 Enter the total taxable receipts. Subtract line 4 from line 1.

ITEM 6 Enter the amount of tax due. Multiply line 4 times the tax rate of 7% (.07).

ITEM 7 Enter the amount of penalty due. Penalty is added if payment is more than full municipal calendar month late. Multiply line 6 times fifteen percent (.15).

ITEM 8 Enter the amount of interest due. Interest accrues from the first day after the date due until the tax is paid.

ITEM 9 Enter the total amount due. Add lines 6, 7, and 8.

FOR ASSISTANCE Contact the City's finance department, listed below.

WHEN TO FILE: This report must be filed on or before the 20th day of the month following the end of the calendar month.
Tax return must be filed even if no tax is due.

COMPLETE THE REPORT with a signature, business phone number and the date the report was completed.

CEASED OPERATIONS: If a lodging property has ceased operation, write on the report the date operations ceased. If a lodging property was sold, enter the date of sale, new owner's name, and phone number.

NEW LODGING PROPERTIES: If a lodging property is new, include the date opened, the lodging property operating name, location address and phone number.

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